

## PRE-CONSTRUCTION CONFERENCE AGENDA

### Mower County Public Works

10:00 A.M, November 7<sup>th</sup>, 2023

#### Project Number:

- SAP 050-602-033

#### Location:

- Bridge 50602 located 0.5 Miles East of JCT CSAH 25 on CSAH 2 In Section 11 of Lansing Township

Type of Work: Bridge Replacement, Approach Work, and Appurtenant Construction

Contractor: ICON Constructors, LLC

#### • Contract Status

- Is the contract approved?
  - Yes
- Is it is working day contract?
  - No
- Does the contractor agree that the Contract Working Days are adequate.
  - Not a working day Contract
  - Completion date 6.15.2023

#### • Personnel Assigned to Project

- County
  - Project Engineer: **Michal J. Hanson, Public Works Director (507)-438-2721**
  - Assistant Engineer: **Denny Zwiener, Asst. Public Works Director (507)-438-2730**
  - Project Inspector(s):
    - **Scott Meyer, Inspector (507)-438-2727 (Lead)**
    - **Tony Klapperick, Inspector (507)-438-7422**
    - **Andrew Woodfin, Inspector (507)-438-2723**
    - **Jed Rice, Inspector (507)-438-2729**
  - Other Project Personnel: **TBD**
- Prime Contractor: **ICON Constructors, LLC**

- Competent Superintendent- Dewy Danielson (507) 459-6163
  - *To meet terms of 1506.1 and be available on the project within 24 hours*
- Competent Individual – Dewy Danielson (507) 459-6163
  - *To meet terms of 1506.2 including on-site supervision*
- Sub-Contractors
  - Subcontractors – See page 6
  - Request to Sublet forms due 10 days before Sub commences work: **WILL NEED TO BE SUBMITTED PRIOR TO WORK**

**Note: Prime Contractor is responsible for supervising and coordinating the activities of subcontractors.**

- **Schedule Information**

- Proposed starting date:
  - 11.13.2023
  - Advance notice signing and barricades by County
  - Any media notification required will be done by County:
    - Facebook
    - Letter going out to residents and businesses
    - Website
  - Other notification by County: LEC
- Expected completion date:
  - June 15th, 2024
- Review Bar Chart Schedule Submittal (per 1803.2)
  - See page 7
    - This is all weather dependent.
- Planned weekly schedule, hours and days
  - Monday to Friday 7am to 5pm
- Special dates/events/holidays?

- 11.23.2023- Thanksgiving
- 11.24.2023 -Thanksgiving
- 12.22.2023- Christmas
- 12.25.2023- Christmas
- 01.01.2024- New Year's Day
- 03.29.2024- Good Friday
- 05.27.2023- Memorial Day
- Special project staging or operations?
  - Use the roadway for most of the staging once the road is closed
- Weekly meeting:
  - Will schedule when needed
- **Utilities** (*Gopher State One Call, 800-252-1166*)
  - Century Link:
  - Freeborn Mower Co-op:
  - Frontier Communications:
  - Jaguar Communications:
  - Minnesota Energy Resources:
  - EXCEL Energy:
- **Suppliers and Materials** (*Materials must be certified in accordance with the projects Schedule of Materials Control. All certifications should be presented before material is incorporated into the work*)
  - List of suppliers -See page 6
  - Class 2 Aggregate (Certified Stockpile)
  - List of Equipment- See page 8
- **Traffic Control** (*shall conform to MN MUTCD*)
  - County will supply the barricades
  - Contractor-- Open and close barricades and make sure lights are operable.

- Work Zone Safety Coordinator- Mike Pepin (507) 459-5933
- Names and numbers of three, on-call traffic maintenance personnel available at all times.
  - Dewy Danielson (507) 459-6163
  - Tom Busta (563)419-0650
  - Phil Felten (507) 429-9337
- Inspection of devices – Daily- report problems to County
- **Survey and Staking**
  - Right of Way limits have been staked.
  - Contractor shall request project staking with 24 hours advance notice.
- **Safety**
  - Safety policy
    - In Construction Folder for Project
  - Safety Officer
    - Michael Pepin (507)493-5590 (Page 4 ICON Safety Manual)
  - Sub's and suppliers aware of safety compliance
  - Onsite safety meetings:
    - Weekly (Page 11 ICON Safety manual)
  - Project PPE requirements
    - Page 37 of ICON Employee Manual
- **Labor Provisions**
  - Prevailing Wage shall be paid in conformity with state and federal Prevailing Wage statute – see special provisions. Video detailing the process is available for viewing at <http://www.dot.state.mn.us/const/labor/preconstructiondvds/fedaid/fedaid.html>.
  - Submit all contractors/subcontractors payrolls weekly
    - Send to Sarah Huinker sarahb@co.mower.mn.us

- Submit monthly trucking reports
- Payroll Clerk – Kelsey Burroughs (507)724-2755
- Wage interviews
  - County will conduct random prime and sub-contractor employee wage interviews.
- **EEO/Civil Rights Provisions**
  - EEO Policy – In Construction Folder for Project (Page 74 of ICON Employee Manual)
    - Non-discriminatory, harassment-free and violence-free work site.
  - EEO Officer -Laura Thorson (Page 72 ICON Employee Manual)
    - [Thorson.laura@gmail.com](mailto:Thorson.laura@gmail.com) 507-493-5590
- **Payments**
  - County will process payments monthly or when each project has been completed.
  - Final payment after receipt of IC-134 and Certified Final Pay Estimate
- **Permits**
  - Follow requirements of MnDNR and COE Permits:
    - We have all that is needed
- **Special Provisions/Other Discussion Items**
  - None at this time

This report is considered a summary of the meeting, not a complete report of what was stated or discussed at the meeting. Please report any discrepancies immediately.



Michal J. Hanson, Public Works Director



Date

**PRECONSTRUCTION CONFERENCE ATTENDEES**

NAME	AGENCY/FIRM	EMAIL	PHONE
Michal Hanson	Mower County	<a href="mailto:michal@co.mower.mn.us">michal@co.mower.mn.us</a>	507-438-2721
Denny Zwiener	Mower County	<a href="mailto:denny@co.mower.mn.us">denny@co.mower.mn.us</a>	507-438-2730
Scott Meyer	Mower County	<a href="mailto:scottm@co.mower.mn.us">scottm@co.mower.mn.us</a>	507-438-2727
Sarah Huinker	Mower County	<a href="mailto:sarahb@co.mower.mn.us">sarahb@co.mower.mn.us</a>	507-437-9536
Tony Klapperick	Mower County	<a href="mailto:tonyk@co.mower.mn.us">tonyk@co.mower.mn.us</a>	507-483-7422
Jed Rice	Mower County	<a href="mailto:jedr@co.mower.mn.us">jedr@co.mower.mn.us</a>	507-438-2729
Terry Kraling	ICON	<a href="mailto:tkraling.icon@gmail.com">tkraling.icon@gmail.com</a>	507-259-1331
Dewy Danielson	ICON	<a href="mailto:dewy.icon@gmail.com">dewy.icon@gmail.com</a>	507- 459-6163

ICON Constructors, LLC  
 13498 County Road 28  
 Mabel, MN 55954



Material/Subcontractor Contact Information Sheet

MOWER CO SP 050-602-033  
 ICON Constructors Job #2307

Office: 507.493.5590

Fax: 507.493.5383

Material	Supplier	Contact	Phone Number
Concrete	Rochester Ready Mix	Dave	507-254-2564
Rebar	CMI	Jeff	319-366-6446
H-Piling	SKYLINE	Steve	630-203-7901
Pipe Piling	Barnes	Bill French	800-264-8840
MISC, Exp. Jt.	Construction Materials	Bob Timpane	952.929.0432
Riprap, Str BF	Ulland	Andy Erichson	507-402-2567
Floor Drains & Brg Pads	Aura	Jasmine	218-589-7121

PC Beams Rinker Jim 612-804-9510

Subcontractor	Item	Contact	Phone Number
Reger Companies	Rebar	Mike Reger	612.360.1463
Oconner	Reclaim	Kevin	507-210-1855
Sir Lines A lot	Striping		612-518-1289
Mattison	GuardRail	Steve	715-308-3443
Ulland	Bit Paving	Andy Erichson	507-402-2567







13498 County 28  
Mabel, MN 55954

Phone 507.493.5590  
Fax 507.493.5383

Job# 2307 Pre-construction Meeting:  
Project# SP 050-602-033

Location: Lansing, Mn  
Owner: Mower County

Major pieces of equipment to be used on this project are as follows:

Kobelco 110 ton crawler crane  
Hitachi 350 excavator  
Delmag D19-42 deisel pile driver  
John Deere 333G

One or more of the following persons will conduct supervision:

Dewy Danielson (507)459-6163 - SUPERVISOR  
Tom Busta (563)419-0650  
Mike Pepin (507)459-5933  
Phil Felten (507)429-9337

Company Safety Officer is: Mike Pepin (507)459-5933  
Company EEO Officer is: Laura Thorson (507)493-5590  
Payroll Officer is: Kelsey Burroughs 507-724-2755

Emergency Contacts:

Dewy Danielson (507)459-6163  
Tom Busta (563)419-0650  
Mike Pepin (507)459-5933  
Terry Kraling (507)259-1331

The workforce on this project will normally be 4 to 5 people working 5 ten-hour days per week, supplemented as necessary to complete the work.