

**Lansing Township
Annual Meeting
March 14, 2023 8:15 p.m.
Lansing Town Hall**

1. Clerk Kristine Allas called the meeting to order.
 - 11 residents were in attendance.
 - Moderator Election
 - i. Nominated: Gary Braaten nominated Bernie Boverhuis, Steve Torgerson seconded, and Bernie Boverhuis was elected as Moderator.
 - Pledge of Allegiance was recited.
2. Minutes read by Clerk Kristine Allas. Gary Braaten moved to accept and approve the Minutes from the 2022 Annual Meeting, seconded by Steve Torgerson. Carried.

3. Treasurer's report read by Treasurer Diana Witt.	
Starting balance	\$336,051.57
Receipts	\$597,723.31
Disbursements	\$453,229.47
Ending Balance 12/31/2022	\$480,545.41

Robert Morgan moved to approve as read, Mark Ratigan seconded. Carried.
Steve Torgerson made the motion to waive reading of the checks, Duane Mortensen seconded it. Carried.

4. Road Report for 2022 given by Supervisor Gary Braaten.
 - The committee is made up of Mark Ratigan, Gary Braaten, and Bernie Boverhuis.
 - Bernie Boverhuis 425 hours on the blade this year due to more rain.
 - 32.5 miles roadway, 4.5 blacktop.
 - 3600 tons of rock delivered by RDS; it was completed before the 4th of July.
 - Kyle Johnson cleared brush.
 - We did put a ½ rate of calcium chloride in front of homes throughout the Township again this year, and after doing this for the last several years, it has worked great so far; but the chlorine did go up 10% this year to \$1.09/gallon.
 - Dave Hillier took care of the ditch mowing in June and September.
 - 20th Ave – landowner cleaned it up in November.
 - Motor grader is 1996 CAT Model; Chad, the CAT representative explained to the Road Committee that if the Township had not agreed to order the grader in July – 2 weeks later, it went up in price around \$34,800, crafted in Brazil, and hoping to have it by late fall. The Township can back out of the deal at any time.
 - Supervisor Ratigan, Supervisor Braaten, Bernie Boverhuis, and Supervisor Robert Morgan are constantly checking the roads as they travel around. The motor grader cost on the State bid is \$292,000 and the old grader is allowed as a trade-in for \$77,000; we have \$70,000 in the motor grader fund, ARPA \$56,600 (or what is left from COVID Recovery money). It comes with a 5-year warranty bumper to bumper, and the township is hoping to pay it off in 5 years.

- Sue Thorpe asked to opt out if not wanting calcium chloride in front of their home; Mark Ratigan mentioned that with the freezing rain, some of the roads were made to be icier.
- Gary Braaten as Supervisor and on the Road Committee asked the citizens for patience as the roads are made travelable (someone wanting all the roads plowed and sanded early with winter continuing).

Robert Morgan motioned to accept the Road Report as read, Steve Torgerson seconded. Carried

5. Zoning Report for 2022 given by Duane Mortensen.
 - Lansing Township issued 2 CUP Permits (Austin Ready Mix for cement crushing, Tim Bustad).
 - Mower County issued 5 CUP and 2 variances.
 - Lansing Township will no longer issue Land Use Permits (Mower County ordinance covers both, and it would be redundant).
 - Mower County is responsible for issuing Septic System Permits; Mower County is leading the project to bring septic systems into compliance (Lansing Township has the most permits for septic).
 - Lansing Township Planning Commission is asking for more members; please contact a Board Member.

Mark Ratigan made the motion to accept the 2022 Zoning Report, Robert Morgan seconded. Carried.

6. Fire Protection Report for 2022 given by Duane Mortensen.
 - This is a large expense for the Township. The Committee is trying to keep or beat down the price for fire protection; it is still in negotiation.
 - 2022 the Township had 27 calls; the best thing about Fire Chief Jim McCoy is that the Fire Department goes out for every call and uses the big red truck as traffic control – it does cost more but makes it more secure for the victims and the fire fighters/EMS worker.
 - To help offset the cost of fire protection: the Township charges \$750.00 for residential fire call; \$1,000.00 for commercial fire call, and \$500.00 for vehicle fire call. As a general rule homeowners/auto insurance should cover these costs.
 - Smoke detectors can be installed for Lansing Township residents 1 free of charge and if need more than one, the Austin Fire Department has them available and could be installed also, call 507 433-3405. Austin Township pays a little less due to the formula of population and value of property.

Gary Braaten made the motion to accept the 2022 Fire Protection Report, Elaine Braaten seconded. Carried.

7. Subordinate Service District Water/Sewer 2022 Report given by Duane Mortensen.
 - Late fees have increased due to more delinquents.
 - Bernie Boverhuis added the water usage went down 2,000,000 gallons which saved on water & chemicals. Wastewater had 7,000,000 gallons, and more testing and nitrate samples.

Mark Ratigan made the motion to accept the report as given, Kaye Torgerson seconded. Carried.

8. Website Update: www.LansingTownshipMN.org given by Duane Mortensen

- Website was started October 2016
- Website uses:
 - i. Public Notices for the Township and the County
 - ii. Zoning information
 - iii. Contact information for the Town Board and Bernie Boverhuis
 - iv. Board meeting dates
 - v. Board Minutes
 - vi. Election information
 - vii. Recycling information
 - viii. History
 - ix. Usage has gone up.

Duane added the website seems to be a pretty good one; no law says that the Township has to have a website, it is Lansing Township's courtesy. The Township is hoping to be able to put the meetings live on the website and have been checking into the legalities and liabilities with it. We would need a procedure and have to be trained in it. The advantage to the Township is that we would be able to have the Township attorney at the meeting, if necessary.

9. Budget 2023 presented by Duane Mortensen

- SKB has given the Township a Host Fee (for the tonnage received) for the last 4 years, and it is more than \$184,000 (leave \$50,000 in the fund and not spend any more).
- SSD – as soon as the loans are paid off, it'll give the fund more money.
- ARPA Recovery funds \$106,660 budgeted:
 - i. Furnace/Air Conditioner/Air Exchanger \$10,000
 - ii. Townhall Bathroom remodel (from 2 to one handicap accessible) \$10,000 (actual cost was \$10,700).
 - iii. Andyville SSD Sewer \$10,000
 - iv. Lansing Village SSD Sewer \$10,000
 - v. Lansing Village SSD Water Tower maintenance \$10,000
 - vi. Motor grader/Gravel/Maintenance \$56,660
- Proposed Budget of \$170,000 Road/Bridge
- Proposed Budget of \$134,550 General
- Proposed Budget for Lansing SSD Sewer \$70,863 Water \$68,277
- Proposed Sewer Andyville \$13,000
- Levy is proposed as \$250,000.

Robert Morgan made the motion to approve the Levy at \$250,000, Gary Braaten seconded. Carried.

10. Election Results given by Clerk Kristine Allas

- A total of 22 voted ballots; 591 registered voters as the voting began.
- Supervisor A: Duane Mortensen

Steve Torgerson made the motion to accept the Election Results, Sue Thorpe seconded. Carried.

11. Robert Morgan made the motion to set the election for March 12, 2024, with hours of 11 AM – 8 PM, and to set the Annual Meeting for March 12, 2024, at 8:15 PM, and weather date of March 19, 2024, Mark Ratigan seconded. Carried.

12. Open Discussion: Robert Morgan mentioned that after being on the Board for 1 year so far, he was impressed with the CUP proceedings and the efficiency of it. Bernie Boverhuis stated that there was a lot of good discussion and the Supervisor's and girls did good.
13. Adjournment: Steve Torgerson made the motion to adjourn at 9:25 PM and Robert Morgan seconded. Carried.

Board of Canvass was held with Gary Braaten, Mark Ratigan, Robert Morgan, Stev Torgerson and Duane Mortensen. Supervisor Braaten made the motion to accept the election results and to adjourn the Board Of Canvass 2022, Supervisor Torgerson seconded, and motion passed.

Respectfully submitted,

Kristine Allas
Clerk, Lansing Township